

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE

Notification

New Delhi, the _____2018

S.R.O. - In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules to amend the Armed Forces Medical Store Depot, Administrative Officer (Civilian) and Store Officer (Civilian) Recruitment Rules 1989 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Administrative Officer (Civilian), in the Directorate General Armed Forces Medical Services, Ministry of Defence, namely:-

1. **Short title and commencement.** - (1) These rules may be called the Ministry of Defence, Directorate General Armed Forces Medical Services, (Group 'B' posts) Administrative Officer (Civilian), Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and scale of pay.** - The number of the said posts, its classification and the scale of pay attached thereto shall be as specified in column (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit and other qualifications etc.** - The method of recruitment for the said post, age limit, qualifications and other matters connected therewith shall be as specified in column (5) to (14) of the said Schedule.

4. **Disqualification.** - No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personnel law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of Post.	Number of Post.	Classification.	Level in the Pay Matrix	Whether selection post or non-selection post.	Age limit for direct recruits.
1	2	3	4	5	6
Administrative Officer (Civilian).	04* (2018) *Subject to variation dependent on workload.	General Central Service, Group 'B', Gazetted, Ministerial.	Level-7 (Rs.44900-142400)	Selection.	Not applicable.

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by transfer or by deputation and percentage of the vacancies to be filled by various methods.
7	8	9	10
Not applicable.	No.	Two years for Armed Forces Personnel re-employed.	Composite Method of Recruitment (i.e. Promotion/deputation/ re-employment including short term contract).

In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation/ absorption to be made.

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Promotion

Office Superintendent Level-6 in the pay matrix with three years regular service in the grade.

Note: - Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period, if prescribed.

Deputation (Including Short Term Contract):-

Officers under the Central Government:-

- (a) (i) Holding analogous posts on regular basis in the parent cadre/department; or
(ii) with three years regular service in the Level-6 on regular basis or equivalent in the parent cadre/department; and
- (b) possessing the following educational qualifications and experience:
 - (i) Degree of a recognised University or equivalent.
 - (ii) Three years experience in Administration, Accounts and Establishment work.

Deputation-Re-employment (for Armed Forces Personnel)

Armed Forces personnel of the rank of JCOs or equivalent who are due to retire or to be transferred to reserve within a period of one year and having the educational qualifications prescribed above shall also be considered. Such officers will be given deputation terms upto the date on which they are due for release from the Armed Forces, thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made, their appointment will be on re-employment basis (re-employment upto the age of superannuation with reference to civil posts).

Note 1:- The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2:- Period of deputation including period of deputation (Including short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (Including Short Term Contract) shall not be exceeding 56 years as on the closing date of receipt of

applications.

If a Departmental Promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
12	13
Group 'B' Departmental Promotion Committee (for promotion) consisting of:- 1. Additional Director General Armed Forces Medical Services (Equipment & Stores) - Chairman, 2. Deputy Director General Armed Forces Medical Services (Planning) - Member, 3. Director/Deputy Secretary, Ministry of Defence - Member. 4. One Co-opted member as decided by Chairman - Co-opted Member	Consultation with the Union Public Service Commission necessary while making direct recruitment and appointing an officer on deputation/re-employment.

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